LITITZ PUBLIC LIBRARY

Digital Services/Outreach Librarian

Part-time Position with Remote Work Flexibility

Key Responsibilities

- Plan and provide technology instruction throughout the library's service area, including library-led workshops and other instructional opportunities.
- Assess instruction and workshop efforts to evaluate their effectiveness and identify opportunities for improvement.
- Serve as the library's representative and liaison with community groups and organizations to promote library services and develop outreach opportunities.
- Create, update, and maintain research guides covering technology and other relevant topics.
- Monitor the Chat With A Librarian service through Access Pennsylvania and respond to or coordinate inquiries as needed.
- Stay informed about technology resources and services that may benefit library patrons and the broader community.
- Perform other related duties as assigned.

Qualifications & Requirements

- Master's in Library and Information Science preferred. Equivalent combination of training and work experience with be considered.
- Strong public service and communication skills.
- Ability to explain technology and information resources to people with varying levels of experience.
- Strong organizational skills.
- Ability to work independently.

Schedule & Compensation

Weekly Hours: 20 hours per week

The Lititz Public Library is an Equal Opportunity Employer.